

**City of Wayland
Council Proceedings
Monday, June 15, 2009**

Mayor Bala opened the meeting at 7:04 p.m.

1. PRELIMINARY

1.1 Call to Order and Welcome by Mayor Bala.

1.2 PLEDGE OF ALLEGIANCE.

1.3 Roll Call - Council Members Patrick, Hudson, Hamilton, Antel, Kobish, Maichele and Mayor Bala. All Present.

Others Present: City Manager Chris Yonker, Deputy City Manager/Finance Director Bhama Cairns, City Clerk Michelle Herman, Director of City Services Pierre Brazeau, Fire Chief Joe Miller.

Public Present: Ron DeWeerd

1.4 Excuse absent Council: None All Present

1.5 *Approval of Meeting Agenda: Motion by Council Member Hudson, seconded by Council Member Antel to move Agenda Item(s) 3.1 and 3.2 (Consent Items) to item 4. Passed unanimously.

2. CEREMONIAL ITEMS: None

3. CONSENT AGENDA:

3.1 Minutes of the Regular City Council Meeting held May 18, 2009.

3.2 Regular Invoice Register dated 6/11/2009 totaling \$100,818.13.

3.3 Capital Bond Fund Invoice Register: \$10,567.49

3.4 Payroll Register dated 5/18/2009 totaling \$36,331.94

A motion by Council Member Maichele, seconded by Council Member Hamilton to approve the consent agenda items as presented. Discussion included corrections to the June 1, 2009 meeting minutes on pages 1, 2, and 3.

Accounts Payable discussion included questions regarding invoices for Accurate Plumbing, Corpro Water Works, Cummins, Miller Canfield invoice charge for \$195.62, MN Lawn Care Services, Progressive Professional Services bills in the amounts of \$1010.89 and 3,949.00, Charlie Tolhurst Grass Mowing, Wayland BP Service, and the double entry for Wayland Chamber of Commerce, all of which were reviewed with Council by various department heads present.

All Yes.

Passed unanimously.

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4. CONSIDERATION OF ANY ITEMS REMOVED FROM THE CONSENT AGENDA:

Items 3.1 and 3.2 for further discussion. Discussed under section 3.4.

5. BRIEF PUBLIC PARTICIPATION.

6. PUBLIC HEARING – None

7. OLD BUSINESS: Financing of Pumper/Rescue Truck Purchase

A motion by Council Member Antel, with a second by Council Member Hudson to authorize the installment purchase agreement with United Bank at a rate of 4% for the entire 10-year term of the loan and the preparation of the necessary documents to close the financing contract with United Bank.

Roll Call Vote:

Yes: Patrick, Hudson, Hamilton, Antel, Kobish, Maichele and Mayor Bala.

No: None.

Passed unanimously.

8. NEW BUSINESS:

8.1 Professional Services Engagement for Payroll Processing.

A motion by Council Member Antel to authorize the use of ADP for Payroll Services.

Motion failed – no second received.

8.2 Professional Services Engagement for Auditing Services.

A motion by Council Member Patrick, with a second by Council Member Hamilton to authorize the engagement of Siegfried Crandall, PC as the City's audit firm for fiscal year ending June 30, 2009.

Roll Call:

Yes: Council Member(s) Hudson, Hamilton, Antel, Kobish, Maichele, Patrick and Mayor Bala.

Motion Adopted.

8.3 Finance Policy: Advance Payment of Recurring Invoice.

A motion by Council Member Kobish, with a second by Council Member Antel to authorize payment of recurring bills on a weekly basis.

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Brief discussion included examples from staff showing invoices due 7/1/2009, which would become past due, if payment was held until after the 7/6/2009 City Council meeting. The staff attempts to work with our vendors for an extension of time, or to get penalties abated are becoming nearly impossible. The listing will be provided to the Council for review and approval each month.

Yes: All Yes

No: None

Passed unanimously.

8.4 Resolution 2009-11: Committing to the MI Green Communities Challenge.

A motion by Council Member Hamilton, with a second by Council Member Antel to accept the Basic Challenge for the City of Wayland desires to emphasize the benefits of energy efficiency and conservation practices.

Roll Call:

Yes: Council Member(s) Hudson, Hamilton, Antel, Kobish, Maichele, Patrick and Mayor Bala.

No: None

Passed unanimously.

8.5 Budget Amendment for Fiscal Year 2008/2009.

A motion by Council Member Hudson, with a second by Council Member Antel to modify the current year's budget to be in compliance with the Uniform Budgeting and Accounting Act 2 of 1968 per the recommendation from the City Finance Director.

Roll Call:

Yes: Council Member(s) Hudson, Hamilton, Antel, Kobish, Maichele, Patrick and Mayor Bala.

No: None

Passed unanimously.

8.6 Discussion for Roof Top Air Conditioning Unit Replacement.

At this time the meeting was turned over to City Manager Yonker, to explain the issues with the air conditioning unit being out of service to our tenant's lower office area. The current lease which expires 9/2011, places this mechanical systems issue to City Hall. The current air conditioning unit is not repairable.

At this time Mr. Ron DeWeerd addressed questions by the Council.

Ron DeWeerd of DeWeerd Heating and Air Conditioning reviewed the HVAC system failure for the unit providing service to the lower level occupied by SOAP. The unit servicing this area is over 30 years old and is not able to be repaired. City Staff has been presented several options for review by Mr. DeWeerd.

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A motion by Council Member Hudson, with a second by Council Member Antel, to approve the replacement of the air conditioning unit, after staff obtains complete quotes from all vendors using the same specifications as a basis for quoting. This can include the use of the City's equipment to raise and lower equipment to the roof with a NOT TO EXCEED \$2,600.00.

Roll Call:

Yes: Council Member(s) Hudson, Hamilton, Antel, Maichele, Patrick and Mayor Bala.

No: Kobish

Motion Passed.

9.0 Board and Commission Appointments: None Scheduled.

REPORTS AND COMMUNICATIONS:

10.1 Announcements/Reports

• **City Manager**

City Manager Yonker presented a request from the Wayland Chamber of Commerce to increase the size of our ad in the Visitor's Guide. The City of Wayland has done ½ page ads in the past. The Chamber is offering the front, inside cover full page this year only, for the cost of a ½ page ad.

West Superior Project update with the water service installation. A progress meeting will be held Tuesday morning with the contractor.

Recycling: A few households along W. Superior are still not being picked up due to construction.

• **City Clerk**

City Clerk Herman reminded Council, the MML 111th League Convention is being held September 22 – 25, 2009. Early Bird Rate ends August 25, 2009.

• **Finance Director**

City Finance Director asked about the ADP motion failure. Cairns asked if it could be brought back to Council at a later time.

• **WUHS Student Representative. None until fall 2009.**

COUNCIL COMMENTS:

Council Member Hudson asked about a Reimbursement Policy for Site Plan Review Professional Services. Mr. Hudson also asked about Jolly's easements Attorney fees?

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Mr. Hudson would like to pursue a joint meeting the City Council and DDA in a workshop format. Mr. Hudson would like to see a strong facilitator, focusing on DDA costs to the City, education of the Council and DDA members as to “what their purpose is”, and how the Chamber/Economic Development affects the City, and Wind Energy policy which is being worked on with the Planning Commission.

Council Member Hamilton asked if the gas service issue from the last meeting had been addressed.

Council Member Antel requested the Mayor to rotate the starting order on Roll Call items, so the same Council Member did not vote first or last every time. Mrs. Antel would like to see Long Term planning and policy items included in the Work Session for the City Council.

Council Member Antel invited everyone to join the Wayland Road Runners, Wednesday, at 6:30 pm., behind the Wayland High School.

Council Member Antel did not have any update available regarding the Park Grant. Information has been scarce to date.

MAYOR’S COMMENTS: None.

EXTENDED CITIZENS COMMENTS: None

Mayor Bala Adjourned to Closed Session at 8:40 pm.

CLOSED SESSION: To Discuss Collective Bargaining Negotiation Strategy.

Mayor Bala adjourned the regular meeting at 8: 10 pm., to begin a closed session for the purpose to review possible litigation.

The Closed Session ended at 9:05 pm.

The Regular Session was also adjourned at 9:05 pm.

Respectfully submitted,

Michelle Herman, City Clerk

Tim Bala, Mayor